CROSS-CHECKING OF DATA REGARDING CASES DISPOSED OFF BY THE COMMISSION:
1. In the judgment section, Judgment Writers shall indicate number of cases disposed off in a month and hand over a copy to the judicial section.
2. In the case disposal statement produced by judicial section, the data should be for the calendar year and cases registered shall be reported from 1-1-2008 onwards. It was decided that this statement shall be got prepared by the Under Secretary and should be first shown to the Secretary before bringing it to the staff meeting.

PAYMENT OF SERVICE TAX TO THE SERVICE PROVIDER:
3. Sri Bhat advised that service provider shall be asked to mention his service tax number in his bills. Mr Bhat also advised the outsourced employees are the employees of service provider, that he should obtain their PF statements from the Regional PF Commissioner's office and provide them to the concerned employees. He also states that KBJNL contractor is doing this work.
4. Commission requested Sri Bhat to check KIC accounting system and suggest best way to maintain our accounts as also reconcile our accounts with the Bank statement. He was also requested to audit the amounts paid by the Commission to the service provider.

OUT STATION CASES:
5. Sri Prasad informed that Sri M. C. Chandan has filed 197 fresh cases, of which 161 relate to Gulbarga and 36 to Raichur. SIC (KAT) said that Commission has already fixed a programme at Gulbarga on 18th and 19th September and these cases should be posted on these days.
7. Commission had already decided in principle that immediately prior to its field-visit to a particular district, a training programme by ATI should be organized in that district. Secretary, KIC was requested to coordinate with ATI and get this programme organized in all the districts where field visits have been fixed. The field visits fixed are as follows:
   a. August 21st and 22nd at Mangalore
   b. Sept 17th, 18th and 19th at Gulbarga
   c. October 2nd & 4th at Mysore
   d. October 15th & 16th Belgaum
   e. November 19th, 20th & 21st at Raichur
   f. December 19th & 20th at Shimoga/Karwar

(Dr H. N. KRISHA)  (K. A. THIPPESWAMY)
State Information Commissioner  State Information Commissioner

To: All concerned)